

NWIN Meeting
Minutes
June 25, 2010

Opening Comments

1. Roll Call

First	Last	Attendance
Al	Berndt	x
Ted	Blume	x
Mark	Conrey	x
Jim	Gerweck	X
Adam	Matzner	x
Tom	Schwarten	x
Jayne	Scofield	x
Dave	Webb	
Owen	Yardley	x

2. Open Meetings Law information – verification of public notice, availability of copy of law in the meeting location - NEB. REV. STAT. §§ 84-1407 through 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)
3. Review of Meeting Minutes – May 28, 2010

Notes: Phase 4 will be ready for installation on September 30, 2010 in that all sites will be ready for Motorola to begin installation after that date. The State Radio Conference will be a part of Phase 3 rather than Phase 4. Approval of minutes is postponed until the next meeting.

Discussion Items

1. Updates of Projects – Matt Schnell

Phase 1 is complete except for the Kimball location. Some of the local equipment in Kimball will undergo a reworking if the project is approved by the County Board.

Phase 2 has all sites up. A Motorola team is coming to assess radio frequency interference with the network this week. Byrd Technologies will be teaming up on this project to assist in removing the interference.

Phase 3 is on schedule to date. Staging is set for the end of August.

Phase 4 – no update

NCOR / Mutual Aid Project Update – Mark Conrey, Jim Gerweck

The NEMA Standard Operating Procedures (SOPs) Workshop was held June 23-24, 2010 and was very useful. The statewide data network contract is being finalized through State Purchasing. There are some existing questions with the design for Mutual Aid that will be addressed when NCOR meets with the contractor. NCOR is working with OCIO and NEMA on the Mutual Aid Projects. Local agencies will not be able to regularly hear State Patrol calls on a routine basis. Most Mutual Aid communication will be driven by dispatch centers, whether done through Paraclete or otherwise. NCOR is also addressing the User SOPs to assist users in understanding what is available to them.

2. Documents

- a. Procedures for the NWIN Council – No update at this time.
- b. Procedures for the Users -

The SOPs need to be completed for the State Radio System. References to Mutual Aid in the SOPs must mesh with the NCOR SOPs for Mutual Aid. The procedures will serve as an umbrella document for the system. Three sets of SOPs must be completed: NWIN, Mutual Aid, and the State Radio Network. NCOR will continue to work on the Mutual Aid SOPs. The Users group will continue to meet for SOPs regarding NWIN and the State Radio Network. The Users group includes representatives from Game & Parks, Nebraska State Patrol, Corrections, Dept of Roads, OCIO, and others. Since the state system is part of NCOR, the NWIN Council must be actively involved in the shaping of the Mutual Aid SOPs. Representatives to NCOR Committee are Tom Schwarten and Dave Webb.

- c. Other Interoperable plans

A checklist has been created to track items for completion of the overall OCIO portion of the project. The checklist will be in use starting in July.

3. Communications Plan – Owen Yardley, Chair

A memo was sent out to emergency managers and related individuals regarding the NWIN plans to help keep local officials aware of the project and how users will be affected. A second memo will be released to let local groups know what Phase 2 of the project will include and how the users will be affected since Phase 2 includes a large portion of the state. The original document can be circulated for additions and comments. Jim Gerweck and Mark Conrey will assist on this communication.

Information / Reports

1. OCIO – Jayne Scofield. No additional update.
2. NEMA – Al Berndt. No additional update.
3. PPC – Janell Walther, PPC

The Emergency Management Planning Meeting was held on June 10, 2010 in North Platte, NE. A draft of the summary Message Map on Why Emergency Managers should Work with Elected Officials was presented for review.

4. NCOR Representatives to NWIN – No update at this time.

Comments

1. Member Comments – No Comments.
2. Public Comments – No Comments.

Next meeting – July 30, 2 PM. Location TBD.